

PROTOCOL: COVID-19 PHASE IV RETURN TO PLAY HIGHLAND PARK LAWN BOWLING CLUB

439 Golden Avenue Ottawa, ON., K2A 2E7

PRIVATELY OWNED, MEMBER OF ONTARIO LAWN BOWLING ASSOCIATION, DISTRICT 16,

GREEN: 33.96 M X 36 M, E-W DIRECTION 7 x 5 M RINKS; N-S DIRECTION 8 X 4.2 M (ALTERNATE RINKS)

GROUNDS: 60 METRES NS x 40 METRES EW, ENCLOSED BY LINK FENCE

ACTIVITY: SINGLES, PAIRS, TRIPLES AND FOURS; INTRA-CLUB, INTER-CLUB PER BCB RTP PHASE 4 PROTOCOL

THE FOLLOWING REGULATIONS AND CONDUCT OF ACTIVITY ARE IN COMPLIANCE WITH BCB/OLBA 2021 RECOMMENDED RETURN TO PLAY FRAMEWORK **PHASE IV, AND ONTARIO STEP 3.**

I. DISCLAIMER

HPLBC Board of Directors has followed and incorporated in this **Phase IV** Return to Play Protocol, applicable BCB and OLBA recommendations and will proceed in such a manner as is reasonable to uphold the rules and regulations contained herein.

II. READINESS

The timing and implementation of HPLBC **Phase IV** Return to Play Protocol, as it pertains to numbers in gatherings limited to **100** people outside adhere to Federal, Provincial and Local Public Health authorities.

Regardless of vaccination status, bowlers must adhere to the club protocol.

Social distancing of **two** metres has been in effect, successfully practiced and monitored since June 22 2021.

Members of HPLBC Board are fully cognisant of content and implications of this Phase IV RTP Protocol and are responsible for overseeing and monitoring it.

Any member entering HPLBC grounds is required to sign the OLBA approved Waiver and a Declaration of Compliance. To facilitate this process, individual document files have been created. The files are clearly labeled and accessible. Each member is also required to record on a scorecard: name, date, time (start and finish) and rink in use. Upon exit, scorecards are dropped into a scorecard box, gathered weekly, bagged and held on file to augment tracing if necessary (as per III. A. and VII).

III. FRAMEWORK

A. PRE-SCREENING

Members are encouraged to self-assess for symptoms of Covid-19:

<https://covid-19.ontario.ca/self-assessment>

Posted and provided by copy of this protocol are links to Federal and Public Health Ontario guidelines on disinfecting.

<https://www.publichealthontario.ca>

<https://www.canada.ca/en/public-health/services/publications/diseases-conditions/cleaning-disinfecting-public-spaces> .

Ottawa Public Health advise that if you are in distress (e.g., significant trouble breathing, chest pain, fainting, or have a significant worsening of any chronic disease symptoms), do not go to the Assessment Centre or a COVID-19 Care clinic. Go to the nearest Emergency Department:

Ottawa Civic Hospital, 1053 Carling Av K1Y 4E9, open 24 hours 613 798 5555

or call 9-1-1.

<https://www.ottawapublichealth.ca/en/public-health-topics/novel-coronavirus.aspx> .

Any member who is not well must contact by telephone and speak in person or have someone else speak on their behalf to one of the following members of HPLBC Board:

Tessa Mackechnie, Match 613 722 4073

Bob MacGregor, Greens 613 722 2654

Douglas McGregor, Past-President 613 230 4951

Gillian Pearlstone, President 613

76<https://wordpress.com/page/highlandparklawnbowling.ca/401> 6876

A message may also be sent via

<https://www.highlandparklawnbowls.ca>

Tracking documents covering the previous two weeks will be used to identify members who have been in close proximity to the patient. The Ottawa Public Health authority will be contacted: 613 580 6744, Monday to Friday, 9 am to 4 pm; and provided with names and contact information if required. Meanwhile members will be told not to come to the club until the situation is neutralized.

In case of injury, go to the nearest Emergency Department (Civic Hospital as described herein) or call 911 for an ambulance.

B. OPERATIONS

1. CAPACITY AND RINK ARRANGEMENT

a) HPLBC green measures: E-W

33.96m; 35.94m
<https://wordpress.com/page/highlandparklawnbowling.ca/40> metres; N-S 35.94 metres.

- b) For the immediate period rink dimensions and markers will remain as is: 8 rinks N-S and E-W. Bowling will be on alternate rinks, maximum of four rinks of triples for a total of 24 bowlers.
- c) If required, there are seven 5 metre-wide adjacent rinks, east west.

2. CLUB HOUSE - CLOSED

- a) HPLBC's clubhouse will continue to remain closed except for purposes of maintenance and of necessity; and when necessary for purposes of Health and Safety
- b) One toilet cubicle and sink is accessible from the foyer and is isolated from the main clubhouse. The foyer and toilet is professionally sanitized prior to the commencement of weekly activity and sanitized after each use. Queuing for the toilet is outdoors, maintaining social distancing as clearly marked.
- c) Access to the toilet will be controlled and monitored.
- d) Federal and/or Provincial Signage on hygiene, disinfecting and physical distancing is posted at the registration desk, in the foyer giving access to the washroom and beside the washroom sink.
- e) Sanitizing products are provided at entrances, doors, sinks and rinks.
- f) Disinfecting product waste is binned in plastic-lined waste-bins.

3. COMMON STORAGE AND EQUIPMENT USE

Rental bowls have been assigned for the 2021 season and beyond for the duration of Covid-19 conditions.

Members who walk to the club have the option of leaving their bowls in a designated space in the storage area that is not inside the club house. Bowls bags so stored must be clearly labeled and sanitized after each session by the member to whom they belong.

Only one person at a time may enter the bowls storage area to retrieve bowls.

A bowls safety officer with appropriate PPE will sanitize bowls on issuance-

4. BOWLS ACTIVITY, INTER AND INTRA CLUB GAMES

- a. **Phase IV play** will include scheduled club activities such as singles, pairs, and triples restricted to club members only.
- b. Arrangements for Games
 1. Participants will comply with pre-screening tools described in III. Framework, a) Pre-screening, club protocols and social distancing throughout the event.
 2. Match Chair and/or **designated member will register entries in events.**
 3. Each activity will have an authorized individual to oversee compliance of Covid-19 regulations.
 4. All participants will sign a Declaration of Compliance.

5. Lysol wipes will be provided to sanitize jacks.
6. Day time pre-scheduled practices will remain in place.
7. Bowlers will bring their own drinking water to the grounds.

b. Playing of Games

1. Bowlers will use their own set of bowls.
2. **Bowlers register upon arrival and record departure**
3. Bowling will be restricted to Singles, <https://wordpress.com/page/highlandparklawnbowling.ca/40> Pairs or Triples.
4. Visits to the head will not be permitted.
5. To better facilitate Covid-19 social distancing in triples format, the regulation 2 metre mark on the rink will be extended to three metres where bank space is limited.
6. Sanitized regulation mat will be provided. At the start of each end, the team in possession of the mat will place their bowls two metres to the right of the mat. The team not in possession of the mat, will place their bowls on the opposite side and stand at least two metres behind and to the left side of the mat.
7. When dictated by necessity, members will be provided with a pusher, lifter, or Ubi-launcher or bowling arm for their personal use for the duration of the season or sanitized and turned in at the end of play.
8. Game results will be recorded on a scorecard. From time to time skips will verbally compare scoring. At the end of the game having reached verbal agreement, skips will deposit scorecards in a designated receptacle. Scorecards will be held on file and used for tracking if necessary.
8. Players will not touch by hand someone else's bowls. A personal bowls carrier will be permitted on the green to move bowls.
9. When changing ends, players will maintain **two** metres distance and walk on the right-hand side of the rink. If out of sync with adjacent rink Vices will make appropriate adjustment.
10. Measuring will be agreed beforehand. Use a bowls spotter or personal measuring tape. When measuring requires assistance, primary measurer will hold the measure at the jack (a laser measure may be used).
11. If spray chalk is not available, touchers will be nominated.
12. Shared equipment is to be avoided. Place your bowls cloth on the bank to indicate the position of the jack or live bowl in the ditch.

c. Facilities Arrangements

1. HPLBC has a west side entrance gate, a south-east entrance gate, and a south-west exit.
2. Designated waiting areas are located at the south-west and south-east corners of the grounds.

3. Benches are disinfected after any session. One only occupancy.
4. Appropriate signage on safety, play, greens, sanitizing, personal hygiene and emergency protocols is posted throughout the grounds.
5. If sun shade is require, stems will be wiped and shades will be spray sanitized.

IV BOWLER EXPECTATIONS

1. Participants will arrive no more than **30** minutes before commencement of play.
2. Regardless of vaccination status, bowlers must adhere to the club protocol
3. Participants will maintain physical distancing **of two metres** at all times.
4. Members will use only their own bowls or rented bowls for the entire season.
5. Only Leads and Skips will handle their team's mat and jack.
6. There will be no equipment sharing.
7. There will be no hand shaking or high fives.
8. Participants may not bring visitors to the club.
9. Participants may not access closed spaces or equipment (except the washroom, singly).
10. Participants may bring their own chair instead of using benches.
11. No one may enter the washroom area when it is occupied or the door is closed.
12. Participants must bring their own drinking water.
13. Participants will take home their own waste material, if possible.
14. If a registered participant is feeling unwell, regardless of the symptoms, s/he must stay home.

V. TURF MAINTENANCE

1. Greens are maintained to a high standard.
2. Covid-19 symptom signage and physical distancing requirements are posted at the registration area where green's team sign Declaration of Compliance.
3. Operations schedule is posted.

VI. GENERAL SAFETY PROTOCOLS

1. By email copy of all HPLBC Covid-19 2021 Protocols, volunteers and club members are directed to Provincial self-assessing websites. These are also posted at the registration area.
2. HPLBC communicates regularly with members via its Website, Newsletter and emails.
3. Signage is posted directing members and volunteers to go the nearest

Emergency (Civic Hospital, 1350 Carling Avenue) or call 911 if they think they may have Covid-19 symptoms.

4. HPLBC conducts on-line meetings and meets regularly with volunteers, always maintaining social distancing.
5. Signage
 - a) Covid-19 symptom signage is posted at Registration Area and in foyer giving access to washroom
 - b) Handwashing signage is posted in the washroom adjacent to the sink
 - c) These Rules and Safety protocols are posted at the Registration Area adjacent to the green as well as storage areas.
6. Handwashing and hygiene.
 - a) Lysol wipes, hand sanitizers and soap are provided.
 - b) Hand washing signage is posted at the washroom sink.
 - c) Frequent hand washing is encouraged.
 - d) Lysol wipes and hand sanitizer bottles are at the Registration Area, the Foyer, Storage and Washroom.
7. It is recommended that masks be worn at all times. Masks may be removed when occupying the mat.
8. HPLBC By-Law 4, Article 8.7.4, provides guidelines on what to do whenever a member puts the club or any other member of the club at risk.

VII. TRACING PROTOCOL

1. Ottawa Public Health tracing protocol is posted at the Registration Area and Foyer. Refer to A. Pre-screening for full details on HPLBC's tracing procedure.
2. Tracing documents are gathered weekly, organized chronologically and filed. HPLBC Board members have access to all contact information and files.
3. HPLBC designated Board members will immediately suspend club activities should a member test positive for Covid-19.
4. HPLBC Board will continue to monitor the development of tracing apps.